



Saint Vincent Hospital  
232 West 25 Street  
Erie, PA 16544  
Tel 814.452.5000

## **School of Medical Laboratory Science**

### **Essential Functions – Technical Standards**

I hereby indicate that I have read, understand and am prepared to meet these Essential Functions and Technical Standards of the AHN Saint Vincent Hospital School of Medical Laboratory Science. I have also had the opportunity to have any and all questions answered to my satisfaction. These Essential Functions and Technical Standards have been developed in compliance with the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) and the Americans with Disabilities Act of 1990.

The following Essential Functions are in effect. These functions include requirements that students be able to engage in educational activities in a manner that will not pose a hazard to other students, instructors, staff members, or patients.

### **Essential Functions**

1. Adequate physical health is necessary to meet the job requirements of a Medical Laboratory Scientist and avoid presenting hazards to the health of others.
2. Adequate emotional health is necessary to work in a safe manner and produce accurate results while under stress.
3. Adequate hand-eye coordination and fine-motor skills are necessary to meet the job requirements of a Medical Laboratory Scientist.
4. Normal or corrected eyesight is necessary to work in a safe manner and produce accurate results. Colorblindness will not preclude admission, but will be noted and compensated for during the program year in order to correctly interpret testing procedures that depend on accurate color recognition and interpretation.

### **Technical Standards**

1. Students must provide their own health insurance coverage during the program year.
2. Students must maintain a minimum 70% grade performance in all lecture and student lab subjects in order to advance to the Clinical Rotation portion of the program year.



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3. Students must maintain a minimum 70% grade performance in all Clinical Rotation Review Examinations in order to complete that part of the program year.
4. A nonrefundable deposit of \$500.00 is required of all individuals accepting an offer of admission in order to hold a seat in the upcoming class. This deposit is deducted from the total tuition charge.
5. Quarterly tuition payments are suggested. Payment of half the tuition charge prior to the end of January, and of the remaining half prior to the end of June, is acceptable
6. If a student withdraws from the School, or is dismissed, tuition payments will be refunded on a monthly basis.
7. Textbooks are purchased individually by each student or through Rittenhouse Distributors' Pro Forma Program. Expenses and refund arrangements for textbooks are determined by Rittenhouse policies in effect at the time of purchase.
8. Students are personally responsible for paying fees for criminal background checks, child abuse history, and fingerprinting. No refunds are available for these fees.
9. Students who complete their undergraduate education in countries where English is not the predominate language must submit results of the TOEFL Examination. Information regarding this examination and its fees is available at [toefl.org](http://toefl.org).
10. Students who complete their undergraduate education outside the United States must submit a transcript evaluation indicating individual course grades, grade point average, and credits earned in terms equivalent to those commonly used in the United States. Information and a fee schedule are available at World Education Service, [wes.org](http://wes.org).
11. Students are responsible for the total amounts charged for tuition and textbooks, including any amounts in excess of financial aid received.
12. All tuition charges must be paid in full before the student sits for the Final Examination.
13. Students interested in working as a MLS in states with licensure must verify that their degree and our program certificate will meet the requirements of the state licensure agency.
14. Students must provide their own personal professional liability insurance coverage for the clinical year. Students will be provided a list of approved vendors. The cost of the insurance is modest.



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This statement must be signed and dated by the applicant and returned to the School as part of the application package. All questions are to be referred to: Program Director, AHN Saint Vincent Hospital, School of Medical Laboratory Science, 232 West 25<sup>th</sup> Street, Erie, PA 16544. Telephone (814) 452-5365

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Applicant's signature

Date